

**Central Bedfordshire Council  
Forward Plan of Key Decisions  
1 June 2014 to 31 May 2015**

- 1) During the period from **1 June 2014 to 31 May 2015**, Central Bedfordshire Council plans to make key decisions on the issues set out below. “Key decisions” relate to those decisions of the Executive which are likely:
  - to result in the incurring of expenditure which is, or the making of savings which are, significant (namely £200,000 or above per annum) having regard to the budget for the service or function to which the decision relates; or
  - to be significant in terms of their effects on communities living or working in an area comprising one or more wards in the area of Central Bedfordshire.
- 2) The Forward Plan is a general guide to the key decisions to be determined by the Executive and will be updated on a monthly basis. Key decisions will be taken by the Executive as a whole. The Members of the Executive are:

|                            |  |
|----------------------------|--|
| Cllr James Jamieson        | Leader of the Council and Chairman of the Executive  |
| Cllr Maurice Jones         | Deputy Leader and Executive Member for Corporate Resources                                 |
| Cllr Mark Versallion       | Executive Member for Children’s Services   |
| Cllr Mrs Carole Hegley     | Executive Member for Social Care, Health and Housing                                       |
| Cllr Nigel Young           | Executive Member for Sustainable Communities – Strategic Planning and Economic Development |
| Cllr Brian Spurr           | Executive Member for Sustainable Communities - Services                                    |
| Cllr Mrs Tricia Turner MBE | Executive Member for Partnerships  |
| Cllr Richard Stay          | Executive Member for External Affairs  |
- 3) Whilst the majority of the Executive’s business at the meetings listed in this Forward Plan will be open to the public and media organisations to attend, there will inevitably be some business to be considered that contains, for example, confidential, commercially sensitive or personal information.

This is a formal notice under the Local Authorities (Executive Arrangements)(Meetings and Access to Information)(England) Regulations 2012 that part of the Executive meeting listed in this Forward Plan will be held in private because the agenda and reports for the meeting will contain exempt information under Part 1 of Schedule 12A to the Local Government Act 1972 (as amended) and that the public interest in withholding the information outweighs the public interest in disclosing it.

- 4) Those items identified for decision more than one month in advance may change in forthcoming Plans. Each new Plan supersedes the previous Plan. Any person who wishes to make representations to the Executive about the matter in respect of which the decision is to be made should do so to the officer whose telephone number and e-mail address are shown in the Forward Plan. Any correspondence should be sent to the contact officer at the relevant address as shown below. General questions about the Plan such as specific dates, should be addressed to the Committee Services Manager, Priory House, Monks Walk, Chicksands, Shefford SG17 5TQ.
- 5) The agendas for meetings of the Executive will be published as follows:

| Meeting Date      | Publication of Agenda |
|-------------------|-----------------------|
| 18 March 2014     | 6 March 2014          |
| 22 April 2014     | 10 April 2014         |
| 27 May 2014       | 15 May 2014           |
| 15 July 2014      | 3 July 2014           |
| 19 August 2014    | 7 August 2014         |
| 23 September 2014 | 11 September 2014     |
| 4 November 2014   | 23 October 2014       |
| 9 December 2014   | 27 November 2014      |
| 13 January 2015   | 23 December 2014      |
| 10 February 2015  | 29 January 2015       |
| 17 March 2015     | 5 March 2015          |
| 21 April 2015     | 9 April 2015          |

# Central Bedfordshire Council

## Forward Plan of Key Decisions for the period 1 June 2014 to 31 May 2015

### Key Decisions

Date of Publication: 16 April 2014

| Ref No. | Issue for Key Decision by the Executive                        | Intended Decision   | Indicative Meeting Date | Consultees and Date/Method  | Documents which may be considered   | Portfolio Holder and Contact officer (method of comment and closing date)  |
|---------|--|---|-------------------------|---|---|--|
| 1.      | Revenue, Capital and Housing Revenue Account Outturn 2013/14 - | To consider the Revenue, Capital and Housing Revenue Account Outturn 2013/14. | 15 July 2014            |   | Report  | Deputy Leader and Executive Member for Corporate Resources<br>Comments by 14/06/14 to Contact Officer:<br>Charles Warboys, Chief Finance Officer<br>Email:<br><a href="mailto:charles.warboys@centralbedfordshire.gov.uk">charles.warboys@centralbedfordshire.gov.uk</a><br>Tel: 0300 300 6147 |
| 2.      | Discretionary Housing Payment (DHP) Policy -                   | To review and endorse the Council's DHP Policy.                               | 15 July 2014            | A 12 week public consultation of all current recipients of Discretionary Housing Payments, major landlords and advice agencies. Consultation will commence in January 2014. | A report containing the draft Discretionary Housing Payment Policy and a summary of the outcome of the public consultation. | Deputy Leader and Executive Member for Corporate Resources<br>Comments by 14/06/14 to Contact Officer:<br>Gary Muskett, Head of Revenues & Benefits<br>Email:<br><a href="mailto:gary.muskett@centralbedfordshire.gov.uk">gary.muskett@centralbedfordshire.gov.uk</a><br>Tel: 0300 300 4097    |

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|---------|---|---|-------------------------|--|-----------------------------------|---|
| 3.      | Community Infrastructure Levy (CIL) -   | To decide the level and range of Community Infrastructure Levy (CIL) charges to be included in the Draft Charge Schedule. | 15 July 2014            | The CIL Preliminary Draft Charge Schedule was the subject of a full public consultation from 14 January to 25 February 2013 which included a developer workshop. Following member endorsement, the CIL Draft Charge Schedule will be the subject of a further 6 week consultation prior to submission to the Government. | Report                            | Executive Member for Sustainable Communities - Strategic Planning and Economic Development<br>Comments by 14/06/14 to Contact Officer:<br>Jonathan Baldwin, Senior Planning Officer<br>Email:<br><a href="mailto:jonathan.baldwin@centralbedfordshire.gov.uk">jonathan.baldwin@centralbedfordshire.gov.uk</a><br>Tel: 0300 300 5510 |

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|---------|---|---|-------------------------|--|-------------------------------------|---|
| 4.      | Draft Planning Obligations Strategy -   | To seek approval of the draft Planning Obligations Strategy for consultation purposes and give delegated authority to the Director of Regeneration and Business Support, in consultation with the Executive Member for Sustainable Communities - Strategic Planning and Economic Development, to consider the representations received; any further amendments and approval for submission as a supporting technical document as part of the CIL Examination. | 15 July 2014            | Central Bedfordshire Council stakeholders will be consulted in April on the draft document for their comments and these will be reflected in the draft document. | Draft Planning Obligations Strategy | Executive Member for Sustainable Communities - Strategic Planning and Economic Development<br>Comments by 14/06/14 to Contact Officer:<br>Pru Khimasia-John, Principal Planning Officer<br>Email:<br><a href="mailto:pru.khimasia@centralbedfordshire.gov.uk">pru.khimasia@centralbedfordshire.gov.uk</a><br>Tel: 0300 300 4473 |

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|---------|---|---|-------------------------|---|--|--|
| 5.      | Children's Homes Contract -             | To award to the new Children's Home Contract. | 15 July 2014            | Consultation with current and prospective providers will take place during commissioning process – March to May 2014. | Exempt Report, specification of services | Executive Member for Children's Services<br>Comments by 14/06/14 to Contact Officer:<br>Karen Oellermann, Acting Assistant Director - Commissioning & Partnerships<br>Email:<br><a href="mailto:karen.oellermann@centralbedfordshire.gov.uk">karen.oellermann@centralbedfordshire.gov.uk</a><br>Tel: 0300 300 5265 |

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|---------|--|--|-------------------------|--|--|--|
| 6.      | Consideration of Representations Received to Statutory Notices Published for Proposals to Close Brewers Hill Community Middle School, Streetfield Community Middle School and Ashton CofE VA Middle School in August 2016. - | Determination of the statutory proposals, subject to any decision taken by the Executive in May. | 19 August 2014          | <p>Statutory consultation undertaken - 24 February 2014 to 7 April 2014 with a further representation period from 9 June 2014 to 7 July 2014 with:</p> <ul style="list-style-type: none"> <li>the governing body of the schools which are the subject of proposals;</li> <li>families of pupils, teachers and other staff at the schools;</li> <li>the governing bodies, teachers and other staff of any other school that may be affected;</li> <li>families of any pupils at any other school who may be affected by the proposals including families of pupils at feeder schools;</li> <li>trade unions who represent staff at the schools and representatives of trade unions of any other staff at schools who may be affected by the proposals;</li> <li>The Board of Education of the Diocese of St Albans;</li> <li>The Ashton Schools Foundation;</li> <li>Constituency MPs for the schools that are the subject of the proposals;</li> <li>Dunstable Town Council; and</li> <li>consultation materials and information including leaflets, press releases, public meetings and statutory notices.</li> </ul> | Report and representations received in response to Statutory notices published for proposals to close Brewers Hill Community Middle School, Streetfield Community Middle School and Ashton CofE VA Middle School in August 2016. | <p>Executive Member for Children's Services</p> <p>Comments by 18/07/14 to Contact Officer:</p> <p>Helen Redding, Assistant Director School Improvement</p> <p>Email: <a href="mailto:helen.redding@centralbedfordshire.gov.uk">helen.redding@centralbedfordshire.gov.uk</a></p> <p>Tel: 0300 300 6057</p> |

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|---------|---|---|-------------------------|--|---------------------------------------|---|
| 7.      | Developing the Early Intervention Offer - | To consider the outcome of the public consultation on developing the Early Intervention Offer through Children's Centres. | 23 September 2014       | Public consultation from 27 May to 19 August 2014. | Summary report following consultation | Executive Member for Children's Services<br>Comments by 22/08/14 to Contact Officer:<br>Sue Tyler, Acting Assistant Director, Operational Services, Children's Services<br>Email:<br><a href="mailto:sue.tyler@centralbedfordshire.gov.uk">sue.tyler@centralbedfordshire.gov.uk</a><br>Tel: 0300 300 6553 |

## NON KEY DECISIONS

|    |                                |   |              |  |        |   |
|----|--------------------------------|---|--------------|--|--------|---|
| 8. | Quarter 4 Performance Report - | To consider the quarter 4 performance report. | 15 July 2014 |  | Report | Deputy Leader and Executive Member for Corporate Resources<br>Comments by 14/06/14 to Contact Officer:<br>Elaine Malarky, Head of Programmes & Performance Management<br>Email:<br><a href="mailto:elaine.malarky@centralbedfordshire.gov.uk">elaine.malarky@centralbedfordshire.gov.uk</a><br>Tel: 0300 300 5517 |
|----|--------------------------------|---|--------------|--|--------|---|

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|---------|---|--|-------------------------|----------------------------|-----------------------------------|---|
| 9.      | Quarter 1 Budget Monitoring -           | To receive the quarter 1 budget monitoring reports for the Revenue, Capital and Housing Revenue Account. | 23 September 2014       |                            | Report                            | Deputy Leader and Executive Member for Corporate Resources<br>Comments by 22/08/14 to Contact Officer:<br>Charles Warboys, Chief Finance Officer<br>Email:<br><a href="mailto:charles.wayboys@centralbedfordshire.gov.uk">charles.wayboys@centralbedfordshire.gov.uk</a><br>Tel: 0300 300 6147                    |
| 10.     | Quarter 1 Performance Report -          | To consider the quarter 1 performance report.  | 23 September 2014       |                            | Report                            | Deputy Leader and Executive Member for Corporate Resources<br>Comments by 22/08/14 to Contact Officer:<br>Elaine Malarky, Head of Programmes & Performance Management<br>Email:<br><a href="mailto:elaine.malarky@centralbedfordshire.gov.uk">elaine.malarky@centralbedfordshire.gov.uk</a><br>Tel: 0300 300 5517 |

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|---------|---|--|-------------------------|----------------------------|-----------------------------------|---|
| 11.     | Quarter 2 Budget Monitoring -           | To receive the quarter 2 budget monitoring reports for the Revenue, Capital and Housing Revenue Account. | 9 December 2014         |                            | Report                            | Deputy Leader and Executive Member for Corporate Resources<br>Comments by 08/11/14 to Contact Officer:<br>Charles Warboys, Chief Finance Officer<br>Email:<br><a href="mailto:charles.warboys@centralbedfordshire.gov.uk">charles.warboys@centralbedfordshire.gov.uk</a><br>Tel: 0300 300 6147                    |
| 12.     | Quarter 2 Performance Report -          | To consider the quarter 2 performance report.  | 13 January 2015         |                            | Report                            | Deputy Leader and Executive Member for Corporate Resources<br>Comments by 12/12/14 to Contact Officer:<br>Elaine Malarky, Head of Programmes & Performance Management<br>Email:<br><a href="mailto:elaine.malarky@centralbedfordshire.gov.uk">elaine.malarky@centralbedfordshire.gov.uk</a><br>Tel: 0300 300 5517 |

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| 13.     | Draft Budget 2015/16 -                  | To consider the draft Budget for 2015/16.                           | 13 January 2015         | The draft budget will be considered by the Overview and Scrutiny Committees during their cycle of meetings in January 2015. | Report                            | Deputy Leader and Executive Member for Corporate Resources<br>Comments by 12/12/14 to Contact Officer:<br>Charles Warboys, Chief Finance Officer<br>Email: <a href="mailto:charles.warboys@centralbedfordshire.gov.uk">charles.warboys@centralbedfordshire.gov.uk</a><br>Tel: 0300 300 6147 |
| 14.     | Budget 2015/16 -                        | To recommend to Council a proposed Budget for 2015/16 for approval. | 10 February 2015        | Consultation will take place with the Overview and Scrutiny Committees during the January cycle of meetings.                | Report                            | Deputy Leader and Executive Member for Corporate Resources<br>Comments by 19/01/15 to Contact Officer:<br>Charles Warboys, Chief Finance Officer<br>Email: <a href="mailto:charles.warboys@centralbedfordshire.gov.uk">charles.warboys@centralbedfordshire.gov.uk</a><br>Tel: 0300 300 6147 |

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|---------|---|---|-------------------------|----------------------------|-----------------------------------|---|
| 15.     | Treasury Management Strategy -          | To recommend to Council the approval of the Treasury Management Strategy.                               | 10 February 2015        |                            | Report                            | Deputy Leader and Executive Member for Corporate Resources<br>Comments by 09/01/15 to Contact Officer:<br>Charles Warboys, Chief Finance Officer<br>Email: <a href="mailto:charles.warboys@centralbedfordshire.gov.uk">charles.warboys@centralbedfordshire.gov.uk</a><br>Tel: 0300 300 6147 |
| 16.     | Quarter 3 Budget Monitoring -           | To receive the quarter 3 budget monitoring report for the Revenue, Capital and Housing Revenue Account. | 17 March 2015           |                            | Report                            | Deputy Leader and Executive Member for Corporate Resources<br>Comments by 16/02/15 to Contact Officer:<br>Charles Warboys, Chief Finance Officer<br>Email: <a href="mailto:charles.warboys@centralbedfordshire.gov.uk">charles.warboys@centralbedfordshire.gov.uk</a><br>Tel: 0300 300 6147 |

**Postal address for Contact Officers: Central Bedfordshire Council, Priory House, Monks Walk, Chicksands, Shefford SG17 5TQ**

## **Central Bedfordshire Council**

### **Forward Plan of Decisions on Key Issues**

For the Municipal Year 2012/13 the Forward Plan will be published on the thirtieth day of each month or, where the thirtieth day is not a working day, the working day immediately proceeding the thirtieth day, or in February 2013 when the plan will be published on the twenty-eighth day:

| <b>Date of Publication</b> | <b>Period of Plan</b>              |
|----------------------------|------------------------------------|
| 1 April 2014               | 1 May 2014 – 30 April 2015         |
| 16 April 2014              | 1 June 2014 – 31 May 2015          |
| 4 June 2014                | 1 July 2014 – 30 June 2015         |
| 3 July 2014                | 1 August 2014 – 31 July 2015       |
| 7 August 2014              | 1 September 2014 – 31 August 2015  |
| 21 August 2014             | 1 October 2014 – 30 September 2015 |
| 24 September 2014          | 1 November 2014 – 31 October 2015  |
| 21 October 2014            | 1 December 2014 – 30 November 2015 |
| 28 November 2014           | 1 January 2015 – 31 December 2016  |
| 23 December 2014           | 1 February 2015 – 31 January 2016  |
| 29 January 2015            | 1 March 2015 – 29 February 2016    |
| 5 March 2015               | 1 April 2015 – 31 March 2016       |